



Norr Systems is a manufacturer of Marine and Offshore Systems including Valve Control, Vessel Management and Tank Gauging Systems. In addition, we also supply the following: 1. Offshore Gas Compressor PLC Control System certified for hazardous area. 2. Allen Bradley and Siemens Preferred Systems Integrator. Due to expansion, we are seeking highly committed individuals ready to further their career to join us as:

## **Sales Coordinator**

(Singapore - Tampines)

### **Responsibilities:**

- Carry out administrative duties
- Supporting the current sales coordinator

### **Requirements:**

- Candidate must possess at least a Diploma, Advanced/Higher/Graduate Diploma, Engineering (Marine), Engineering (Mechanical) or equivalent.
- At least 1 year(s) of working experience in the related field is required for this position.
- Applicants must be willing to work in Tampines.
- Preferably Junior Executives specializing in Clerical/Administrative Support or equivalent.
- Full-Time positions available.

Interested applicants please send your full resume, expected salary and photograph to: Norr Systems Pte Ltd Human Resource Department 37A Tampines St 92 #08-00, Singapore 528886 Email: [hr@norrsystems.com](mailto:hr@norrsystems.com)